

This Report Is: Partial or Final

A partial report means your campaign is still in progress.

Do **not** include results from any previous partial reports.

A checklist is provided on the back for your assistance.



United Way
of Blount County

what matters.™ Campaign Report Envelope

Please Print Clearly

Organization _____

Address _____

City _____ State _____ Zip _____

Prepared by _____

Signature _____

E-mail _____

Preparer's phone number (_____) _____ Date _____

United Way Loaned Executive _____

Thank you for investing in our community through United Way.

For more information on how we are working together to improve lives, please visit www.unitedwayblount.org

Please call your Loaned Executive or United Way at (865) 982-2251 when you complete this envelope.

		Pledge \$	Payment \$
1. CORPORATE PLEDGE		\$ _____	\$ _____
2. EMPLOYEE PLEDGES			
	How many donors?	Pledges \$	Payments \$
Cash	# _____	\$ _____	\$ _____
Checks	# _____	\$ _____	\$ _____
Credit cards	# _____	\$ _____	\$ _____
Direct bills	# _____	\$ _____	\$ _____
Payroll deductions	# _____	\$ _____	\$ _____
TOTAL Employee Pledges	# _____	\$ _____	\$ _____
3. SPECIAL EVENTS		\$ _____	\$ _____
4. GRAND TOTAL		\$ _____	\$ _____
<i>(Corporate Pledge + Employee Pledges + Special Events)</i>			

FOR UNITED WAY USE ONLY

Are there any leadership giving pledges (\$1,000+) enclosed? Yes No How many? _____

Are there any retirees' pledges enclosed? Yes No How many? _____

Total Number of Employees _____

FOR UNITED WAY USE ONLY

Campaign	_____
Account #	_____
Received by	_____
Date received	_____
Env. type	_____
Batch Type	_____
Batch #	_____
Date Processed	_____

CAMPAIGN ENVELOPE CHECKLIST

- Did you fill out the entire envelope?
- Did you enclose a signed copy of each pledge card?
- Did you enclose designation forms with appropriate pledge cards?
- Does all information on this report balance with enclosed pledge cards?
- Did you report special event income on appropriate line?
- Did you keep a copy of this envelope for your records?

Thank You!

If you have any questions, call (865) 982-2251.